SOUTH DAKOTA
HISTORICAL SOCIETY FOUNDATION

BOARD OF DIRECTORS
Friday, February 26, 2016
Education Room, Cultural Heritage Center, Pierre

Board Members Present: John Teupel, Jacqueline Fuller, Brian Gatzke, Gary Heintz, Curt Mortenson, Connie Schroeder
Board Members Absent: Vicki McLain, Carey Miller
Staff Present: Michael Lewis, Dorinda Daniel
Others Present: Jay D. Vogt

The meeting was called to order at 9 a.m. Central Time by Chairman Teupel. A quorum was declared.

Conflicts of interest: None.

Approval of Minutes
Motion by Mortenson, seconded by Heintz, to approve the minutes of the December 10, 2015, board meeting. All voted aye. Motion carried.

SERVICE PILLARS
  I.   **People**
   a. Board Election/Nominating – Connie Schroeder
       i.   2016 Officer ballot and election
             The report of the nominating committee was that Heintz was nominated as vice chair and Schroeder as secretary.
             Motion by Mortenson, seconded by Gatzke, that nominations cease and a unanimous ballot be cast. All voted aye. Motion carried.
       ii.   Committee Assignments
             Assignments made by Teupel were:
             Nominating committee: Heintz (chair), Mortenson, Schroeder, Fuller
             Marketing committee: Schroeder (chair), Fuller, Heintz, McLain
             Finance: Gatzke (chair), Miller, Mortenson
             Policy and personnel: Miller (chair) Fuller, Mortenson

   b. 2016 Schedule
       i.   The next meeting will be at 2 p.m. Friday, April 29, in Pierre. The South Dakota State Historical Society's History Conference will take place April 29 and 30 in Pierre. Board members can attend the history conference Friday morning and hear the keynote speaker before going to the meeting.
       ii.   July meeting
             The date and location of the July meeting will be determined later.

  II.   **Growth**

a. Historical news releases and History and Heritage Book Club
   Information was reviewed.
b. Membership Promotion
   The need to promote membership in the South Dakota State Historical Society
   and for South Dakota State Historical Society members to become Heritage Circle
   members was discussed. Lewis and Vogt are to discuss how to promote
   membership. The marketing committee is to meet before the next meeting to
   discuss membership promotion.
c. Projects
   i. 2016 Museum Requests
      Vogt said that the museum will be changing the exhibit in the Hogen
      Gallery in November and the exhibit in the Observation Gallery in July.
      The museum is budgeting $50,000 for the new exhibits in the galleries. A
      grant has been applied for from the South Dakota Community Foundation.
   ii. Digitization
      The Archives has $20,000 from a Deadwood grant, Vogt said.
   iii. History Conference
      From $5,000 to $6,000 needs to be raised for the history conference,
      according Vogt.

III.   SDSHS Presentation

Vogt said that the legislative session is going well for the South Dakota State
Historical Society. The governor signed the Sully County land bill. Funding for the
department is expected to remain level.

An individual is interested in developing a new curriculum for teaching South Dakota
history to students. The person is looking for a fiscal agent.

Thanks to Gatzke, there has been communication with a family that has materials
about Laura Ingalls Wilder.

Vogt summarized activities in each of the SDSHS's departments. Archaeology has
been able to work in the field because of the open winter.

Archives has on display the only known letter signed by Hugh Glass. Archives has
entered into a conversation with the attorney who handled the Mickelson airplane
crash lawsuit.

Historic preservation is fighting the Veteran Administration's efforts to close the VA
Hospital in Hot Springs.

The museum will be opening new exhibits in July and November.

Research and publishing is finishing the biography of Hugh Glass and is also working
on a biography of Spotted Tail. The Press is looking at a series of Laura Ingalls
Wilder books. The Press will be hosting the history conference in 2017 and is
considering having the conference in Sioux Falls.

IV.   Financials

a. Treasurer's Report – Brian Gatzke
   i. Financial reports
      Financial reports were reviewed.

> **Motion by Mortenson, seconded by Schroeder, to approve the foundation's fourth quarter 2015 financial reports and the Heritage Store's fourth quarter 2015 financial reports. All voted aye. Motion carried.**

    ii.   2016 budget approval
Motion by Mortenson, seconded by Gatzke, to approve the 2016 budget as presented. All voted aye. Motion carried.

    iii. Foundation insurance
Lewis presented quotes from two insurance agencies for Directors and Officers Insurance and Employment Practice Liability Insurance.
Motion by Mortenson, seconded by Heintz to approve ordering Directors and Officers Insurance and Employment Practice Liability through Fischer Rounds & Associates. All voted aye. Motion carried.
Heintz recommended that Lewis check with Fischer Rounds about the cost of doubling the limit from $1 million to $2 million.

    iv. Audit Plan – May 2016
The board had previously approved having an audit for 2015. The board reviewed a letter from John Clausen, a certified public accountant, about the cost of an audit and when the audit would be performed.

    v.   Administrative fee structure
A proposed administrative fee structure for the South Dakota State Historical Society was presented by Lewis.
Motion by Mortenson, seconded by Gatzke, to direct Lewis to prepare a proposal with input from Vogt and send it to board members as soon as possible. All voted aye. Motion carried.

  a. Finance Committee Report
    i.   Investments Update – Richard Lauer
Lewis said that Lauer will have a report later.

    ii. Pioneer Girl Investment Plan
Lewis said that Lauer is operating under the current policy. Teupel said that once the first quarter report has been received from Lauer, the finance committee should review it.

V. Executive Session
The board went into executive session at 12:40 p.m.

VI. Adjournment
Motion by Schroeder, seconded by Heintz, to adjourn. All voted aye.
The meeting adjourned at 1:15 p.m.